

John and Willie Leone Family Department of Energy and Mineral Engineering EME Graduate Education Office The Pennsylvania State University 103 Hosler Building University Park, PA 16802 1 814 863-0373 www.eme.psu.edu/academics/graduate

## **EME Graduate Examination Request Form**

MS Defenses: International students must be registered, unless taken during a "summer enrollment vacation" with intention of enrolling the following Fall (Check DSAs regulations)  Are you in good academic standing? Is your current GPA (grade-point average) at least 3.0?  Are you in good academic standing? Is your current with intention of enrolling the following form provided and ready for review by Committee?  YES N  Are there no deferred (DF) grades or missing grades in your current transcript?  YES N  Are there no deferred (DF) grades or missing grades in your current transcript?  YES N  Are you satisfied all other degree requirements? (Ph.D. Comp: Ph.D. Defense pending only)  Student must attach proper documentation: "Degree Checklist" and transcript!  Are you scheduling this exam at least 2 weeks prior to your proposed date?  Review EME graduate guide and Grad School policies    "" If you do not meet all of the eligibility criteria above, your exam will not be scheduled ""  Please fill out the rest of this form once you meet all these criteria  Student name (last, first, middle initial)  PSU ID  COMMITTEE CHAIR/ADVISOR(S):  COMMITTEE MEMBERS:  COMMITTEE MEMBERS:  COMMITTEE MEMBERS:  COMMITTEE MEMBERS:  COMMITTEE OF EXAM:  TIME OF EXAM:  1) the Department does not provide refreshments and paper products. Bring in your own paper products (plates, cups, napkins, etc.) if you decide to have refreshments as a courtiesy to your audience and committee.		Please check	d / eligibility criteria	list:			
Are you currently registered (for your proposed exam date)?  PDD Comprehensive and Defenses: All students mass be registered (Spring, Summer, or Fail)  MS Defenses: Miscontinual students mass be registered (Spring, Summer, or Fail)  MS Defenses: International students must be registered (Jules taked number of the property of the pro	[ ] M.S.	[ ] M.S. [ ] Ph.D. Oral [ ] Ph			Final		
PND Comprehensive and Defenses: All students must be registered (Spring, Summer, or Fall)  NR Defenses: International students must be registered unless taken during a 'summer enrolliment vacation' with intention of enrolling the following Fall (Check DISSA regulations)  Are you in good academic standing? Is your current GPA (grade-point average) at least 3.0?  If completing Comprehensive Exam. Comprehensive Exam Document completed and ready for review by Committee?  YES NA rethere no deferred (DF) grades or missing grades in your current transcript?  Have you satisfied all other degree requirements? (Ph.D. Comp: Ph.D. Defense pending only)  Student must ash proper documentation: "Degree Checklist" and transcript in Student must ash proper documentation: "Degree Checklist" and transcript in Student must ash proper documentation: "Degree Checklist" and transcript in Student must ash proper documentation: "Degree Checklist" and transcript in Student must ash proper documentation: "Degree Checklist" and transcript in Yes in Student must ash proper documentation: "Degree Checklist" and transcript in Yes in Student must ash proper documentation: "Degree Checklist" and transcript in Yes in Student must ash proper documentation: "Degree Checklist" and transcript in Yes in Student must ash proper documentation: "Degree Checklist" and transcript in Yes in Student must be scheduled **  Please the during the scheduled **  Peace the Major/Option Minor (if any) Degree Sought (M.S./Ph.D)  ** If COATION OF EXAM: (Please check) In Hosler Building In Normal Major (Please Checklist) In Hosler Building In Normal Major (Pl	Thesis Defense Comprehensive Exam Thesis Defense						
If completing Comprehensive Exam Comprehensive Exam Document completed and ready for review by Committee? YES Are there no deferred (DF) grades or missing grades in your current transcript? YES NATE (December 1997)  Have you satisfied all other degree requirements? (Ph.D. Comprehensive Exam pour examination of the state proper documentation." Degree Checkles." and transcript of your proposed date? Review EME graduate guide and Grad School policies ** if you do not meet all of the eligibility criteria above, your exam will not be scheduled ** Please fill out the rest of this form once you meet all these criteria.  Student name (last, first, middle initial)  FOURTHEE CHAIR/ADVISOR(S):  COMMITTEE CHAIR/ADVISOR(S):  COMMITTEE MEMBERS:  DOUTSIDE or SPECIAL MEMBER:  (Does not apply to M.S. Thesis – Please include outside faculty's department affiliation and email)  INNOR FIELD MEMBER:  (Does not apply if you do not have a minor – Please include minor faculty's department affiliation and email)  REQUESTER'S SIGNATURE:  DATE:  DATE:  ADVISOR'S SIGNATURE:  DATE:	<b>PhD Comprehensive and Defenses:</b> <u>All</u> studen <b>MS Defense:</b> <u>International</u> students must be reasonable.	ts must be registered (Spring, Su		ation' with intention of enrollir	ng the following	YES	NO
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FINAL STEP: Have you completed the committee signature page with all required signatures?  (Students revising committee for Ph.D. Final Thesis Defense must submit revised committee signature page)				ature nage)	YES	NO	